



CITY OF BURLINGTON

City Clerk
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**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, September 3, 2019**

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order at 7:16 p.m. Roll Call - Present: Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker. Excused: Alderman Todd Bauman

Staff present: City Attorney John Bjelajac, City Administrator Carina Walters, Assistant City Administrator/Zoning Administrator Megan Watkins, Finance Director Steven DeQuaker, Public Works Director Peter Riggs, and Building Inspector Gregory Guidry. Fire Chief Alan Babe arrived at 7:20 p.m.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes** - To approve the Common Council Minutes for August 20, 2019.
Motion: Alderman Schultz. Second: Alderman Kott. With all in favor, the motion carried 7-0.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

Director DeQuaker reported that the budget workshops have been going well and eleven participants from the community have been involved in the discussions. The final meeting was held on September 4, 2019.

Alderman Schultz thanked Peter Riggs and the Department of Public Works for the newly painted lines and striping on the streets.

8. **Reports** - To approve Reports 1-2 as submitted.
Motion: Alderman Preusker. Second: Alderman Heft. With all in favor, the motion carried 7-0.

9. **Payment of Prepaids and Vouchers** - To Approve the Prepaid and Voucher list for bills accrued through September 3, 2019.
Motion: Alderman Preusker. Second: Alderman Meyer. Roll Call Vote: Aye - 7. Nay - 0. The motion carried.

10. **Licenses**

- A. To approve Operator License Applications as submitted.
Motion: Alderman Kott. Second: Alderman Rauch. With all in favor, the motion carried 7-0.
- B. To approve the Denial of an Operator's License for Sharise N. Stamborski.
Motion: Alderman Meyer. Second: Alderman Grandi. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried.

11. **Special Events** - To approve the Special Event Permit Applications as submitted.
Motion: Alderman Grandi. Second: Alderman Heft. With all in favor, the motion carried 7-0.

12. **Appointments and Nominations** - There were none.

13. **PUBLIC HEARINGS:** There were none.

14. **RESOLUTIONS:**

- A. **Resolution 4966(19)** - To approve a reduction in the Letter of Credit for the roadway, sanitary sewer, water main and storm sewer utility infrastructure improvements for the Glen at Stonegate Subdivision, Addition II.
Motion: Alderman Heft. Second: Alderman Kott. Roll Call Vote: Aye - 7. Nay - 0. With all in favor the motion carried.

15. **ORDINANCES:**

- A. **Ordinance 2051(17)** - To amend Chapter 315-74, "Signs in the Historic Preservation Overlay (HPO) District" of the Code of the City of Burlington.
Motion: Alderman Rauch. Second: Alderman Schultz. With all in favor, the motion carried.

16. **MOTIONS:**

- A. **Motion 19-938** - To consider approving a Certificate of Appropriateness for property located at 160 E. Chestnut Street.
Motion: Alderman Schultz. Second: Alderman Meyer. With all in favor, the motion carried.

17. **ADJOURN INTO CLOSED SESSION**

Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Contract Negotiations with Burlington Rescue Squad

Wis. Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- A discussion with City Attorney John Bjelajac regarding possible strategies to be adopted pending possible litigation with Browns Lake Sanitary District and the hiring of Attorney Lawrie Kobza to represent the City of Burlington.

Motion: Alderman Preusker. Second: Alderman Schultz. Roll Call Vote: Aye - 7. Nay - 0. With all in favor, the motion carried and Closed Session adjourned at 7:23 p.m.

18. **RECONVENE INTO OPEN SESSION**

Motion: Alderman Rauch. Second: Alderman Preusker. With all in favor, the motion carried and Open Session reconvened at 8:42 p.m.

19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

A motion to approve a Retainer Agreement with Attorney Lawrie Kobza was made by Alderman Meyer and seconded by Alderman Schultz. Roll Call Vote: Aye - 7. Nay - 0. With all in favor the motion carried.

20. **ADJOURNMENT**

Motion: Alderman Kott. Second: Alderman Schultz. With all in favor, the meeting adjourned at 8:43 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington